

The City's Wellness Committee offers wellness grants to help departments provide programs and resources to improve their employees' health. Requests will be funded up to \$1,000. Departments will not directly receive money through the grants; your department must be invoiced for the products or services requested and the Wellness Committee will manage payment of the invoice. Incomplete applications will not be considered.

Name of department, division and worksite _____

Wellness grant champion _____

Contact Phone _____ **Email** _____

Describe your idea for enhancing employee wellness within your department/worksites. Give reader details about the program, idea or project that will be funded by the requested wellness grant.

Estimated number of employees to benefit from your proposal _____.

Describe how your idea supports a Wellness Committee goal/policy and how it will improve the health of employees and contribute to a culture of health.

Please outline your implementation plan. Include an implementation timeline, who will be involved in implementing the plan and how you will promote the program.

How much money are you requesting? _____

Provide a breakdown of the dollars requested. What will the money be spent on, how did you arrive at that number, are there additional expenses associated with this project/program not covered by the grant and how will they be covered?

Does your proposal require permission to be granted from anyone besides your Department head? If so, please include documentation of permission.

Department head

Department Wellness Grant Champion

Department head signature

Wellness Grant champion signature

Please submit application no later than Sept. 16, 2016, to:
Amy Friedman, Human Resources
Amy.friedman@minneapolismn.gov